

FORWARD PLAN FOR THE PERIOD ENDING 31ST MARCH 2021

This Plan sets out the key decisions which the Executive expects to take over the period indicated above. The Plan is rolled forward every month. A key decision is defined in the Council's Constitution as:

“an executive decision which is likely –

- (a) to result in the local authority incurring expenditure which is, or the making of savings which are, significant having regard to the local authority's budget for the service or function to which the decision relates; or
- (b) to be significant in terms of its effects on communities living or working in an area comprising one or more wards or electoral divisions in the area of the local authority.

For the purpose of the above, savings or expenditure are “significant” if they are equal to or greater than £1M.”

Reports relevant to key decisions, and any listed background documents, may be viewed at any of the Council's Offices/Information Centres 5 days before the decision is to be made. Copies of, or extracts from, these documents may be obtained on the payment of a reasonable fee from the following address:

Democratic Services Team
Cheshire East Council
c/o Westfields, Middlewich Road, Sandbach Cheshire CW11 1HZ
Telephone: 01270 686472

However, it is not possible to make available for viewing or to supply copies of reports or documents the publication of which is restricted due to confidentiality of the information contained.

A record of each key decision is published within 6 days of it having been made. This is open for public inspection on the Council's Website, at Council Information Centres and at Council Offices.

This Forward Plan also provides notice that the Cabinet, or a Portfolio Holder, may decide to take a decision in private, that is, with the public and press excluded from the meeting. In accordance with the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, 28 clear days' notice must be given of any decision to be taken in private by the Cabinet or a Portfolio Holder, with provision for the public to make representations as to why the decision should be taken in public. In such cases, Members of the Council and the public may make representations in writing to the Democratic Services Team Manager using the contact details below. A further notice of intention to hold the meeting in private must then be published 5 clear days before the

meeting, setting out any representations received about why the meeting should be held in public, together with a response from the Leader and the Cabinet.

The list of decisions in this Forward Plan indicates whether a decision is to be taken in private, with the reason category for the decision being taken in private being drawn from the list overleaf:

1. Information relating to an individual
2. Information which is likely to reveal the identity of an individual
3. Information relating to the financial or business affairs of any particular person (including to authority holding that information)
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under the authority
5. Information in respect of which a claim to legal and professional privilege could be maintained in legal proceedings
6. Information which reveals that the authority proposes (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or (b) to make an order or direction under any enactment
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime

If you would like to make representations about any decision to be conducted in private at a meeting, please email:

Paul Mountford, Executive Democratic Services Officer
paul.mountford@cheshireeast.gov.uk

Such representations must be received at least 10 clear working days before the date of the Cabinet or Portfolio Holder meeting concerned.

Where it has not been possible to meet the 28 clear day rule for publication of notice of a key decision or intention to meet in private, the relevant notices will be published as soon as possible in accordance with the requirements of the Constitution.

The law and the Council's Constitution provide for urgent key decisions to be made. Any decision made in this way will be published in the same way.

Forward Plan

| Key Decision and Private Non-Key Decision | Decisions to be Taken | Decision Maker | Expected Date of Decision | Proposed Consultation | How to make representation to the decision made | Private/ Confidential and paragraph number |
|--|------------------------------|-----------------------|--|----------------------------------|--|---|
|--|------------------------------|-----------------------|--|----------------------------------|--|---|

| Key Decision | Decisions to be Taken | Decision Maker | Expected Date of Decision | Proposed Consultation | How to make representation to the decision made | Private/ Confidential and paragraph number |
|---|---|-----------------------|----------------------------------|------------------------------|--|---|
| CE 20/21-6 Development of a Gypsy and Traveller Transit Site | To approve the progression of the project, subject to planning approval, to enable the scheme to be developed in line with the capital budget outlined within the report; and to authorise the Executive Director of Place, in consultation with the Portfolio Holder for Environment and Regeneration and the Portfolio Holder for Communities, to enter into a construction contract with the preferred bidder and make related decisions to deliver the Cledford Hall project. | Cabinet | 1 Dec 2020 | | Karen Carsberg, Strategic Housing and Intelligence Manager | N/A |

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|--|--|----------------|---------------------------|-----------------------|---|--|
| CE 20/21-7 Covid-19 - Update on Response and Recovery | <p>To receive an update report on the Council's response to Covid-19 and the Recovery Plan.</p> <p>To note the financial effects of Covid-19 on the Council, as regards additional expenditure and loss of income, and to consider the potential options for managing residual financial implications within the Council's Medium-Term Financial Strategy.</p> <p>An update report will be presented to each successive Cabinet meeting up to and including 4th May 2021.</p> | Cabinet | 1 Dec 2020 | | Jane Burns, Executive Director of Corporate Services | N/A |

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|--|---|-----------------------|----------------------------------|------------------------------|--|---|
| CE 20/21-14 Adult Social Care: Our Covid-19 Winter Plan 2020/21 | To provide Cabinet with an overview of the Council's response to the Government's publication of the adult social care winter plan. Officers are to be authorised where necessary to implement the adult social care recommendations/actions. | Cabinet | 1 Dec 2020 | | Nichola Thompson, Director of Commissioning | N/A |

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|---|--|-----------------------|----------------------------------|------------------------------|--|---|
| CE 20/21-15 Better Care Fund S75 Agreement | To enter into a new S75 Partnership Agreement with the local health partner (NHS Cheshire Clinical Commissioning Group) to cover the period from 1st April 2020 until 31st March 2021 with the option to extend the agreement for a further period of one year, subject to there being a national requirement to operate the Better Care Fund as a Section 75 pooled budget agreement until 2021/22. | Cabinet | 1 Dec 2020 | | Nichola Thompson, Director of Commissioning | N/A |
| CE 19/20-49 Council Tax Base 2021-22 | For Cabinet to consider the Council Tax Base for Cheshire East and identify any changes to the calculation of the tax base for 2021-22 with a view to recommending the amount calculated to Council. | Council | 16 Dec 2020 | | Paul Manning | N/A |

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|---|---|----------------------------------|----------------------------------|------------------------------|--|---|
| CE 19/20-42 Congleton Leisure Centre Redevelopment Project | To seek authority to enter into the construction contract with Rock Merchanting (T/A Pulse Fitness) for the redevelopment of Congleton Leisure Centre. | Portfolio Holder for Communities | December 2020 | | Paul Bayley | Fully exempt - para 3 |
| CE 20/21-11 Procurement of Facilities Management Service and the Council's Energy Supply | To approve the re-procurement of facilities management services, to include maintenance, statutory compliance and energy supply management and to authorise officers to take all necessary actions to implement the proposal. | Cabinet | 12 Jan 2021 | | Denise Griffiths | N/A |
| CE 20/21-18 Vision for Children and Young People in Cheshire East | For Cabinet to endorse and adopt the Vision for Children and Young People in Cheshire East. | Cabinet | 12 Jan 2021 | | Lauren Conway | N/A |

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| CE 20/21-8 Carbon Action Plan Key Decisions | To authorise Officers to take all necessary actions relating to land allocation and procurements for initial projects contributing to sustainable energy generation and green sequestration. | Cabinet | 2 Feb 2021 | | Ralph Kemp, Corporate Manager for Commissioning | N/A |
| CE 20/21-16 Third Quarter Review (Finance) 2020/21 | To note and comment on the three quarter year finance and performance position, and to approve any supplementary estimates and virements. | Cabinet | 2 Feb 2021 | | | N/A |
| CE 20/21-19 Procurement of Occupational Health Contract | Decision to procure a contract for the provision of Occupational Health Services for the Council, Schools and ASDVs. Following the necessary procurement process, that the Executive Director of Corporate Services be authorised to award the contract to the successful bidder. | Cabinet | 2 Feb 2021 | | Craig Hughes | N/A |

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| CE 20/21-20 Orbitas Bereavement Services Contract Extension | Contract extension to Orbitas Bereavement Services to allow completion of contact review work paused due to Orbitas role as a key frontline provider as part of the Council. | Cabinet | 2 Feb 2021 | | Ralph Kemp, Corporate Manager for Commissioning | Fully exempt - paras 3 and 5 |
| CE 20/21-21 Policy on the Pre-purchase of Graves at Cheshire East Cemeteries | To approve a new policy with regard to advance purchase of graves in Council-managed cemeteries. | Cabinet | 2 Feb 2021 | | Ralph Kemp, Corporate Manager for Commissioning | N/A |
| CE 19/20-50 Medium Term Financial Strategy 2021-25 | To approve the Medium Term Financial Strategy 2021-25 incorporating the Council's priorities, budget, policy proposals and capital programme. The report will include the capital, treasury management, investment and reserves strategies. | Council | 17 Feb 2021 | Corporate Overview and Scrutiny Committee – 1 February 2021 Cabinet – 2 February 2021 | | N/A |

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| CE 20/21-3 Flowerpot Junction Improvement Scheme | To approve procurement of works to improve Flowerpot Junction, utilising the NPIF allocation from DfT and local funding contributions from s106 contributions and council match funding. Authorise the preparation and making of a CPO relating to land required for the junction improvements where this cannot be acquired through negotiation, and delegate authority to the Director of Infrastructure and Highways, in consultation with the Portfolio Holder for Strategic Transport to finalise the scheme details and enter into an agreement with the Council's appointed Highways Term Services to deliver the scheme. | Cabinet | 9 Mar 2021 | | | N/A |

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| CE 20/21-22 Housing Repairs and Adaptations for Vulnerable People Financial Assistance Policy | To approve the Housing Repairs and Adaptations for Vulnerable People Financial Assistance Policy 2021-2026, and to authorise Officers to take all necessary actions to implement the proposal. | Cabinet | 9 Mar 2021 | | Karen Whitehead | N/A |
| CE 18/19-60 The Minerals and Waste Development Plan | To seek approval to consult on the first draft of the Minerals and Waste Development Plan. | Cabinet | 4 May 2021 | | David Malcolm | N/A |